



TERMS OF REFERENCE

A Facilitator/Trainer for Forum Theatre Performance in three primary schools in Macedonia

Background:

The First Children's Embassy in the World Megjashi (FCEWM; Megjashi) is a non-governmental, non-partisan and non-profit organization with the purpose to protect children and their rights.

Duration of Assignment:

1 expert * 4,5 working days (preferred start on 6th of May 2019);

Purpose of the consultancy:

The purpose of this activity is to be presented three different Forum Theatre performances for the prevention of violence among students. There should be organized Forum Theatre Shows in three primary schools in Macedonia where the students will be the main actors in the theatre show.

In 2018, three Forum Theatre performances were prepared and presented. The Forum Theatre performances were prepared by holding workshops with children and the preparation was done by engaged facilitator/trainer. The purpose of this activity involves promotion of positive approaches on identifying and addressing bullying and school violence. The children had an active role in the creation of the activities for combating against all types of violence especially the school violence and bullying. The children and the forum theatre facilitator jointly agreed about the topics they presented to the audience. After the preparation, the children performed it in the school in front of children, teachers, school management, parents and their classmates.

Forum theatre performances took place in 2018 in the primary school "Slavcho Stoimenski" in Vinica, the primary school "Said Najdeni" in Debar and the primary school "Stiv Naumov" in Skopje. They caused interest among parents, students from other primary schools, professional services and local self-government. According to the reactions of the audience, we could clearly conclude that the topic was quite current, clearly presented through the forum theatre and that the solutions presented through it was understood by the audience. Many of the parents agreed that the presented story of the event is real in everyday life and that this is the best way to reach out to all concerned parties. They also stressed that children need much more and more often to participate in such or similar activities.

We think that it is important that the students' experience directly participating in the creation and realization of a forum theatre to be shared with their peers in another primary school in their municipality. The students from the three primary schools, the

primary school "Stiv Naumov" - Skopje, the primary school "Slavcho Stoimenski" - Vinica and the primary school "Said Najdeni-Debar, will have the opportunity to play the theatre play in front of their peers in one primary schools in their municipalities.

Therefore, these Forum theatre performances (which are prepared and performed in 2018) will be presented once again in front of the audience in the appropriated municipalities. The performances are planned to take place on 15th of May, 16th of May and 21st of May 2019 by marking of important international days, 15th of May - The International Day of Families; 16th of May - the International Day of Living Together in Peace and 21st of May World Day for Cultural Diversity for Dialogue and Development.

Proposed venue: Skopje, Debar and Vinica (the primary schools are located in Skopje, Debar and Vinica)

Dates of assignment: from 06.05.2019 to 31.05.2019

Expert requirements:

- Three Forum Theatre Performances in three different schools (one per school)

The proposed fee (total gross amount) is to include a breakdown of all the other incurred costs (preparation; travel costs, visits and meetings with the schools and project team of Megjashi and reports writing) through an Offer for services. Travel costs for meetings/events in the schools should be covered by the expert.

The incurred taxes will be deducted from the total gross amount, as per the governing laws. Personal documents will be required from the selected candidate in order to complete the Contract and payment.

The language of delivering the materials is Macedonian and English. The Final report should be delivered in English as well as in Macedonian.

The expert will be responsible for:

- To do brief preparations for performing the Forum Theatre performances (which are prepared and presented in 2018)
- To facilitate the Forum Theatre performances in each of the three schools/municipalities, or 3 in total.
- To be in constant communication with the project coordinator
- Deliver documents and other deliverables on a timely manner
- After the completion of the assignment should provide a Final narrative report about the engagement.

Key deliverables

- Three Forum Theatre Performance in three different schools/municipalities (one per school)

Duration and timeframe

The contract of the assignment should be for 1 (one) expert for 4,5 (four and a half) working days in total preferable period starting from 06.05.2019.

Qualifications and competences of experts

- Advanced degree in psychology, pedagogy, social sciences or related discipline
- A minimum of three (3) years' experience in working with children with special focus on children rights and violence prevention
- A minimum of three (3) years' experience in doing Forum Theatres in relation to children's rights
- Excellent analytical, oral and written communication skills
- Strong facilitation skills and ability to lead a plenary and document simultaneous
- Strong interpersonal skills and the ability to communicate and work well with diverse people.

Application procedure

Applications must be sent in English and entail the following:

- Expression of Interest and availability;
- CV should be presented;
- Two references from similar assignments
- Expected remuneration, in the form of gross fee per day

Expression of Interest clearly marked "Expression of Interest for Facilitator/Trainer for Forum Theatre" can be submitted electronically at the following email: freelegalservice@childrensembassy.org.mk . The expression of interest should be received no later than 02.05.2019.